

Approved For Release 2001/07/16 : CIA-RDP78A00030049-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Operations School

DATE: 5 June 1957

FROM : AO/OS

SUBJECT: Weekly Activity Report #23

A. SIGNIFICANT ITEMS:

None.

B. OTHER ITEMS:25X1A6a 1. FE :

Preliminary discussions were held with members of the OTR Library concerning preparation of material to aid [REDACTED] instructors in personal dealings with indigenous trainees. According to returning personnel, there is little information [REDACTED] on human relations subjects relating to the various areas native to [REDACTED] trainees. An effort will now be made to collect basic data on the local customs, taboos, religious beliefs, native psychology, even eating and living habits, of the peoples in the areas served by the Station. This should result in a collection of information, not found in any formal area studies, which will aid the Station in building rapport with students.

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The concealment devices kit referred to in WAR #13 and #19 is completed, according to Mr. [REDACTED] of TSS. In accordance with his request, Mr. [REDACTED] will visit the TSS offices for a demonstration on 6 June, after which the kit will presumably be ready for delivery to the field.

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[REDACTED] Training Aids man, departed [REDACTED] 28 May and will arrive at Headquarters approximately 1 July.

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2. U. S. ARMY:

After the Overseas Branch received a request from the Army for a copy of OTR's latest Catalog of Courses, we learned that current editions of the document bear the classification: SECRET/CIA OFFICIALS ONLY. Mr. [REDACTED] and the OTR Registrar's

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Document No. [REDACTED]	
No Change in Class. <input type="checkbox"/>	
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Class. Change to [REDACTED] S (C)	
Date [REDACTED]	OCT 5 1978
By: [REDACTED]	

[REDACTED]

Office further informed us that, in approximately two months, OTR will issue a new type of catalog, limited in scope and especially designed for release to IAC agencies. This new catalog, however, would not appear sufficiently comprehensive to satisfy the Army request. With the concurrence of DDTR, the Army request was sent to OTR/PPS, where Mr. [REDACTED] framed a suitable reply.

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3. WE [REDACTED]

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Mr. [REDACTED], Chief/WE/ [REDACTED] who is planning to visit [REDACTED] on temporary duty to consult with personnel [REDACTED] on matters of reporting, has expressed interest in obtaining copies of the Reporting chapter from the Guide to Instruction in Basic Tradecraft. He wishes to have this chapter cleared [REDACTED], and will formalize his request to OTR after checking with the [REDACTED]. Mr. [REDACTED] also stated that he would like to visit the Overseas Branch in the near future to look over existing training material on Reporting.

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4. TRAINING MATERIAL IN PREPARATION:

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a. Observations on Indigenous Training Programs: Mr. [REDACTED]'s paper on this subject (see WAR #21, page 5) has now been edited and sanitized in the Overseas Branch and is being typed on ditto masters, together with a similar paper by Mr. Clark [REDACTED]. Both papers are to appear in a single booklet for the information of all agency personnel concerned with indigenous service training programs.

b. Surveillance Course: A series of five lectures and a written test on surveillance (see WAR #19, page 5), as presented by CIA personnel to an element of the [REDACTED] in 1956, has now been sanitized and edited in the Overseas Branch. It is at present being typed on ditto masters for eventual distribution in accordance with the recommendations of Mr. William [REDACTED], FI Staff, who requested the item to satisfy a pressing need.

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5. TRAINING MATERIALS FORWARDED:

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- a. SR [REDACTED]: Five copies of the Guide to Instruction in Basic Tradecraft were sent to Mr. [REDACTED] for retention [REDACTED]. Two other copies were cleared for transmittal [REDACTED] to Mr. [REDACTED] and an SR contract agent [REDACTED]

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- b. SE [REDACTED]: Forty-one unclassified training items relating to Communism were cleared and sent to Mr. [REDACTED] for transmittal to the [REDACTED], in connection with their Communist Party Course.

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- c. Divisional Training Officers: One copy of the Guide to Instruction in Basic Tradecraft was sent to each of the DDP divisional TRO's, along with a memorandum explaining the intended use of the Guide and instructions on how to obtain copies for interested desks.

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- d. WH/Personnel: Two copies of the Guide to Instruction in Basic Tradecraft were sent to Mr. [REDACTED] for use at Headquarters.

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- e. NEA/[REDACTED]: Four copies of the Guide to Instruction in Basic Tradecraft were cleared and sent to Mr. John [REDACTED] for transmittal to the [REDACTED] field personnel.

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- f. FE [REDACTED]: Five copies of the Guide to Instruction in Basic Tradecraft were cleared and sent to Mr. [REDACTED] for transmittal [REDACTED]. Of these, one copy is for retention by the [REDACTED] station, with the remaining four to go to two different [REDACTED] services.

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- g. SR [REDACTED]: A list of overtly available material on surveillance was sent to Mr. [REDACTED] for eventual use [REDACTED].

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- h. Guide to Instruction in Basic Tradecraft: Three hundred sixty-eight copies of this document have been distributed to interested CIA [REDACTED] personnel since the Guide returned from Reproduction on 2 May.

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C. ADMINISTRATION:

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Miss [REDACTED] was stricken with a heart attack on 29 May. She is in [REDACTED] and, although still in considerable pain, is somewhat improved. Indications are that she will remain in the hospital for the next two weeks.

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AO/OS cancelled the trip she and Miss [REDACTED] had planned to Charleston, South Carolina, for this week. After two days at home, she could no longer resist and returned to the office today.

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Chief, JOT, is making available to this office until 1 July, an anthropology major named [REDACTED]

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[REDACTED]

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